



St Edmundsbury
BOROUGH COUNCIL

St Edmundsbury Borough Council

Cabinet Decisions Notice

(Published: Thursday 22 October 2015)

The following decisions were taken by the Cabinet on **Tuesday 20 October 2015** and, if not called in by Councillors, will come into operation on Friday 30 October 2015. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) by **5.00 pm on Thursday 29 October 2015**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsbcc.gov.uk. Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 (Narrative)	None	<u>Recognition of former Cabinet Members</u> (1) Anne Gower RESOLVED: That, in recognition of eight years of dedicated public service by Anne Gower as an elected Member of the Council for Haverhill North Ward, and in acknowledgement of her contribution to the work of the Borough Council, including her appointment as a Portfolio Holder from 2010 to 2015, and her service to the community and fulfilment of the duties and responsibilities of a Councillor, the Cabinet hereby record its	Former Councillors and Cabinet Members Anne Gower and David Ray were not eligible to receive Long Service Awards at full Council on 22 September 2015. However, the Cabinet considered separate formal acknowledgement should be given for their contribution to the work of the Borough Council's executive through their roles as Portfolio Holders.	Not applicable.	<u>Portfolio Holder:</u> Cllr John Griffiths 07958 700434 <u>Officer:</u> Ian Gallin Chief Executive 01284 757001

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		<p>thanks and deep appreciation.</p> <p>(2) David Ray</p> <p>RESOLVED:</p> <p>That, in recognition of eleven years of dedicated public service by David Alan Ray as an elected Member of the Council for Barningham Ward, and in acknowledgement of his contribution to the work of the Borough Council, including his appointment as a Portfolio Holder from 2007 to 2015, and his service to the community and fulfilment of the duties and responsibilities of a Councillor, the Cabinet hereby record its thanks and deep appreciation.</p>			
<p>Item No. 8 CAB/SE/15/062</p>	<p>None</p>	<p><u>Recommendations from the Performance and Audit Scrutiny Committee - 23 September 2015: Delivering a Sustainable Budget 2016/2017</u></p> <p>RECOMMENDED TO COUNCIL (15 December 2015):</p> <p>That the proposals, as detailed in Section 5 and Table 2 at paragraph 5.1 of Report No: PAS/SE/15/026, be included, in securing a balanced budget for 2016/2017.</p>	<p>Having taken the current and future financial pressures and challenges facing St Edmundsbury into account, including the budget gap, budget assumptions, proposed timetable and the methodology for securing a balanced budget in 2016/2017, the Cabinet considers the Performance and Audit Scrutiny Committee's recommendations are acceptable for putting forward to Council.</p>	<p>Not to accept the recommendations of the Performance and Audit Scrutiny Committee; however this would have a significant impact on the ability to secure a sustainable budget for 2016/2017.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Joanne Howlett Acting Head of Resources and Performance 01284 757264</p>
<p>Item No. 9 CAB/SE/15/063</p>	<p>None</p>	<p><u>2016/2017 Budget Setting - Bury St Edmunds Bus Station Information Building</u></p>	<p>The Cabinet considers the £39,500 capital investment for the reconfiguration of the Bury St Edmunds bus station information</p>	<p>Other options considered include: Letting the whole building to a third</p>	<p><u>Portfolio Holder:</u> Cllr Robert Everitt 01284 769000</p>

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		<p>RESOLVED That:</p> <p>(1) having noted (2) below, a £39,500 capital investment, as detailed in Section 1 of Report No: CAB/SE/15/063, funded from 2015/16 capital invest to save budget, to reconfigure the bus station information building to release revenue savings and additional income be approved; and</p> <p>(2) the decision on the final layout, including the entrance to the public toilets, is based upon advice of the police and will be implemented under existing officer delegation.</p>	<p>building is appropriate given the prospective realisation of revenue savings and additional income.</p>	<p>party, however following a market engagement exercise to establish interest in the letting of the entire building, no viable arrangement was identified. Retain the current layout and staffing arrangements, however this will not release revenue savings. In addition, staff will be employed to provide information which is available via real time technology. Close the bus station information building, which would achieve the most significant savings; however, this is not felt to be a suitable option given the importance that bus station customers place on the availability of public toilets and a sheltered waiting area.</p>	<p><u>Officer:</u> Davina Howes Head of Families and Communities 01284 757070</p>

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<p>Item No. 10 CAB/SE/15/064</p>	<p>None</p>	<p><u>Enterprise Zones</u></p> <p>RESOLVED:</p> <p>That it be noted at this time, Local Enterprise Partnerships (LEPs) are awaiting a decision by central Government regarding the award of Enterprise Zone status. The latest bidding round is once again a competitive process and Government will decide which applications are successful.</p> <p>It has been made clear to both LEPs that, in the event that either of their applications are successful, that the sites submitted within St Edmundsbury will still require consideration by full Council.</p> <p>RECOMMENDED TO COUNCIL (Extraordinary meeting - 17 November 2015):</p> <p>That due to the potential financial implications of a successful Enterprise Zone bid, as detailed in Section 2 of Report No: CAB/SE/15/064, the S151 and Monitoring Officers be given delegated authority to pursue the Enterprise Zone discussions further in the event that either or both bids submitted by the Local Enterprise Partnerships are successful.</p>	<p>Within their Enterprise Zone bids, Greater Cambridge Greater Peterborough and New Anglia LEPs have included sites located within St Edmundsbury. If either of the bids are successful and in order to progress the issue swiftly, Cabinet agrees that full Council should be asked to delegate authority to pursue the next stages of the decision making process.</p>	<p>The alternative option is that neither application site is included within a LEP wide Enterprise Zone. This decision would mean that Business Rates growth achieved on these sites in future would remain as is, within the Suffolk Business Rates Pool.</p> <p>The economic benefits of Enterprise Zones would not be realised in West Suffolk and the application sites may have to compete with sites in the region with Enterprise Zone status.</p>	

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Item No. 11 CAB/SE/15/065	None	<p><u>Transfer of Street Lighting Columns to Suffolk County Council</u></p> <p>RECOMMENDED TO COUNCIL (Extraordinary meeting - 17 November 2015):</p> <p>(1) the contents of Report No: CAB/SE/15/065 be noted; and</p> <p>(2) £1,810,000 of non-allocated capital be allocated to upgrade 3,027 St Edmundsbury Borough Council (SEBC) owned street lighting assets to enable 1,547 of them to be transferred and adopted by the Suffolk County Council Highway Authority and to reduce the cost to power and maintain the 1,481 lighting assets retained by SEBC (reducing annual SEBC revenue expenditure by £156,500 per annum).</p>	The capital allocation of £1.81million for the upgrading and transfer of a significant number of the Borough Council's street lighting assets to Suffolk County Council, will in turn will reduce the Borough Council's annual revenue costs by approximately £157,000 per year.	Not to take the opportunities provided in Report No: CAB/SE/15/065 however, the annual revenue costs of approximately £157,000 per year will not be achieved.	<p><u>Portfolio Holder:</u> Cllr Peter Stevens 07775 877000</p> <p><u>Officer:</u> Mark Walsh Head of Operations 01284 757300</p>
Item No. 12 CAB/SE/15/066	None	<p><u>Recommendations from the Grant Working Party - 16 September 2015: Community Chest Funding - Transitional Year (2015/2016)</u></p> <p>RESOLVED: That:</p> <p>(1) the allocation of Community Chest funding for 2015/2016, as detailed in Report No: GWP/SE/15/003, be approved,</p>	Following due consideration by the Grant Working Party and Cabinet, the grants awarded to the organisations are considered to be suitably eligible for receiving Community Chest funding in 2015/2016.	The council could choose not to provide any grant funding, however it is recognised that some support to the Voluntary, Community and Social Enterprise Sector is required. The Community Chest also enables	<p><u>Portfolio Holder:</u> Cllr Robert Everitt 01284 769000</p> <p><u>Officer:</u> Davina Howes Head of Families and Communities 01284 757070</p>

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		<p>namely:</p> <p>(a) Home Start: £5,000;</p> <p>(b) Suffolk Accident and Rescue Service: £1,500;</p> <p>(c) Suffolk West Citizens Advice Bureau: £17,500;</p> <p>(d) Catch 22, Suffolk Positive Futures: £8,902.50; and</p> <p>(2) no Community Chest funding for 2015/2016 be awarded to Unit Twenty Three.</p>		the council to commission services to support the delivery of its priorities.	
Item No. 13 (a) CAB/SE/15/067	None	<p><u>Hopton Development Brief</u></p> <p>RECOMMENDED TO COUNCIL (Extraordinary meeting - 17 November 2015):</p> <p>That the draft Development Brief for the Hopton Village Hall Site and Sarson's Field, as contained in Appendix A to Report No: SDW/SE/15/012, be adopted as non-statutory planning guidance.</p>	The Cabinet has recommended the Development Brief for the Hopton Village Hall Site and Sarson's Field for approval, as it is considered to have broadly been prepared in accordance with the Vision 2031 Development Plan document, Core Strategy Development Plan Document and the Council's Protocol for Preparing Development Briefs.	Should the Council resolve to adopt the draft Development Brief as informal planning guidance, that decision would not preclude future alternative development options from being considered.	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Steven Wood Head of Planning and Growth 01284 757306</p>
Item No. 13 (b) CAB/SE/15/067	None	<p><u>Draft Concept Statement: Park Farm, Ingham</u></p> <p>RESOLVED:</p> <p>That the draft Concept Statement for Park Farm, Ingham, as contained in Appendix 1 to Report SDW/SE/15/013,</p>	The consultation on the draft Concept Statement for Park Farm, Ingham will be undertaken by a consultant acting on behalf of the landowner in partnership with officers of the Council, and in accordance with the Council's adopted Statement of Community	No other options have been considered as consultation on the draft Concept Statement is required to be undertaken to	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Steven Wood Head of Planning and Growth</p>

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		be approved for public consultation.	Involvement.	accord with the Council's adopted protocol covering the preparation of Concept Statements.	01284 757306
Item No. 17 CAB/SE/15/069	None	<p><u>Revenues Collection Performance and Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts detailed in the exempt appendices to Report No: CAB/SE/15/069 be approved, as follows:</p> <p>(1) Exempt Appendix 1: Business Rates totalling £111,783.35</p> <p>(2) Exempt Appendix 2: Housing Benefit Overpayments £3,444.54</p>	The total amounts detailed in the decision have been written off. Detailed reasons for the decisions were included in Exempt Appendices 1 and 2 attached to the Report.	The Council currently uses the services of the Anglia Revenues and Benefits Partnership Enforcement Agency to assist in the collection of business rates and also has online tracing facilities. It is not considered appropriate to pass the debt on to another agency. In the event that a written off debt becomes recoverable, the amount is written back on and enforcement procedures are re-established.	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Joanne Howlett Acting Head of Resources and Performance 01284 757264</p>

Karen Points
Head of HR, Legal and Democratic Services
22 October 2015